

FREE WORKSHOP FOR ALL MEMBERS

ZEN E-MAIL

MAY 12, 2021 8:45 – 10:15 am

<https://vcc.zoom.us/j/64847036551?pwd=M2FINmJVN2IGQ21nTUJLYkkvYm1KZz09>

Meeting ID: 648 4703 6551 Passcode: 560909
One tap mobile +17789072071, 64847036551# Canada

Does email have you feeling overwhelmed and skeptical that it's actually made the workplace better?

Banish your stress and join CapU's CIO, Kristin Wilkes, for a session on achieving email zen and taking back control of your email inbox. This session will cover easy-to-follow email management principles using Microsoft Outlook to help you achieve the enlightenment of an empty email inbox and manage your email, instead of your email managing you. If you don't use Outlook, not to worry – the principles and techniques can still be applied to your email client of choice.

Presenter Bio



Passionate about leading change and guided by her people-centered values of optimism, lifelong learning and collaboration, Kristin is currently the Chief Information Officer at Capilano University where she is responsible for the delivery of business-enabling technology services and setting the University's strategic technology and digital direction. Her professional experience includes extensive public sector experience alongside private sector experience in both the mining and manufacturing industries.

Kristin has a Masters of Public Administration (University of Victoria, 2018) and a Bachelor's Degree in Computer Information Systems (University of the Fraser Valley, 2003), along with her ITIL and COBIT5 certification.

CETABC FORUM 2021-22

THIS YEAR'S FORUM WILL CONSIST OF A SERIES OF SHORT WORKSHOPS AND PRESENTATIONS. NEXT WORKSHOP: "GETTING YOUR DUCKS IN A ROW" - JUNE 9, 2021. MORE INFO TO FOLLOW SHORTLY. WWW.CETABC.ORG